

TOUR OPERATOR REPRESENTATIVE VISA

1 – PASSPORT AND PASSPORT PHOTOGRAPH

- Passport (not less than 6 months valid).
- Copies of the passport and previous visas.
- There must be at least one blank page front and back in the passport.
- 2 Photocopy of international passport data page.
- Old or expired passport(s) with travel history should be included, if any.
- Two recent passport photograph photos with white background (not more than 3 months old).

2 – FOR NON-NIGERIANS

- Valid resident permit in Nigeria (In addition to documents).

3 – FINANCIAL STATUS

- A bank statement for the last 6 months' transactions valid for a period not more than 10 days from the date of its issuance. Must be stamped and signed by issuing bank.

4 – OCCUPATION

- **FOR EMPLOYEES:** MUST bring an original signed and stamped introduction letter valid for a period of not more than 30 days from the date of issuance and work or business ID card.
- **FOR COMPANIES OWNER'S:** Introduction letter, Certificate of incorporation (CAC), Tax clearance certificate and a comprehensive list of directors or ownership details.

5 – TOUR OPERATOR DOCUMENTS

- Operator license/Certificate.

6 – RESERVATION

- Flight and hotel reservation not less than a month from the date of submission.

NOTE:

- Travel insurance is mandatory by our company. Applicants' external travel insurance is not accepted.
- If the corporate sponsorship letter must be signed by a director of the company, accompanied by a CAC certificate and list of directors, as well as a signed valid means of I.D of the director that signed, ALL letters must be signed (Live signature).
- If sponsorship from a foreign entity or individual is required to be notarized in the sponsor's country of residence.
- Marriage certificate (For a couple travelling together, or if sponsored by a partner).
- If there's change of name, provide an affidavit or publication of change of name.

****The Turkish Embassy has the right to request any additional documents or a personal interview.***

****The Turkish Embassy has the right not to disclose the reasons for accepting or rejecting the visa, the submitted documents or the fees paid cannot be refunded.***