

BUSINESS VISA

1 – PASSPORT AND PASSPORT PHOTOGRAPH

- Passport (not less than 6 months valid).
- Copies of the passport and previous visas.
- There must be at least one blank page front and back in the passport.
- 2 Photocopy of international passport data page.
- Old or expired passport(s) with travel history should be included, if any.
- Two recent passport photograph photos with white background (not more than 3 months old).

2 – FOR NON-NIGERIANS

- Valid resident permit in Nigeria (in addition to documents).

3 – FINANCIAL STATUS

- A bank statement for the last 6 months' transactions valid for a period not more than 10 days from the date of its issuance. Must be stamped and signed by issuing bank.

4 – OCCUPATION

- **FOR EMPLOYEES:** MUST bring an original signed and stamped introduction letter valid for a period of not more than 30 days from the date of issuance. Work or business ID card and Certificate of Incorporation (CAC).
- **FOR COMPANIES OWNER'S:** Introduction letter, Certificate of incorporation (CAC), Tax clearance certificate and a comprehensive list of directors or ownership details.

5 – INVITATION

- A letterheaded invitation letter signed and stamped from a Turkish company, along with publication details and certificate of incorporation.
- Valid means of identification of inviting person [residence permit/ intn'l passport].
- Mobile phone number of the inviting person starting with +905...
- Documents, if any, showing that commercial activities have been carried out in our country or in another country before.

6– RESERVATION

- Flight and hotel reservation (not less than a month from the date of submission).

NOTE:

- Travel insurance is mandatory by our company. Applicants' external travel insurance is not accepted.
- If the corporate sponsorship letter must be signed by a director of the company, accompanied by a CAC certificate and list of directors, as well as a signed valid means of I.D of the director that signed, ALL letters must be signed (Live signature).
- If sponsorship from a foreign entity or individual is required to be notarized in the sponsor's country of residence.
- If traveling with children, provide a consent letter for minors (signed by both parents in person and duly notarized by a notary public plus valid means of signed identification respectively) – Government issued ID (For parents).
- If any, provide contracts, business agreements, and correspondence with Turkish companies, as well as records of any previous business trips e.g. bill of lading, franchise agreement or proforma invoice.
- Marriage certificate (For a couple travelling together, or if sponsored by a partner).
- If there's change of name, provide an affidavit or publication of change of name.

****The Turkish Embassy has the right to request any additional documents or a personal interview.***

****The Turkish Embassy has the right not to disclose the reasons for accepting or rejecting the visa to. In case of rejection, the submitted documents or the fees paid cannot be refunded.***